**2016 Exhibit Booth Registration Agreement**

**EVENT  SUMMARY**

**Event:    ORANA  Annual  Conference**

**Date:    Friday,  October 7 - Saturday,  October 8**

**Exhibit  Hours:   See  below**

**Location: Portland Marriott Downtown Waterfront (1401  SW  Naito  Parkway,  Portland,  Oregon  97201)**

**Attendees:    100-­‐125**

**Audience:    Certified  Registered  Nurse  Anesthetists  from  Oregon  and  surrounding states**

**ORANA  Tax  ID:    #23-­‐7451789**

|  |  |
| --- | --- |
| Company  Name:    | Company  Product  Type:   |
| Contact  person:   | Website: |
| Contact  cell  number: | Email  address:   |
| **Do  you  need a power outlet?   Yes**                  **No**               |
| **Rep(s)  Attending:***(2  reps  are  included  in  the  exhibit  fee)***Name:** **Email  Address:** **Name:** **Email  Address:**  |
| **Do  you  have  any  door  prizes?**    **Yes**                  **No**            (*We will  coordinate  announcements/giveaways  with  you  to  maximize  your  exposure)*   |
|   **Exhibit  Booth  Only** ($600)       ☐**Additional  Rep  (after  2  reps)**  ($200)             ☐  **Marketing  Insert  Included  in  Registration  Packet**  ($250)         ☐     **Company Logo on Reusable Bag**  ($300)     ☐**Company Logo on USB Flash Drive** ($300)     ☐   **Silver  Sponsorship**(breakfast  |  break)  ($2,500)       ☐   **Gold  Sponsorship**(evening  reception)($3,500)     ☐       **Platinum  Sponsorship**(lunch)  ($4,000)      ☐  **Total  Amount  Due:**    |
|  |

**Please email or fax your application to Evelyn Bloomhart**

evelyn@oregon-­‐crna.org    |    Tel:  503.874.1105          |        Fax:  (888)  295-­‐2340        |         Thank you for your support!

**EXHIBIT FEE $600 ($500 early bird – register by August 1st)**

**INCLUDES (1) 8’ table with 2 chairs, meals & breaks**

**PAYMENT Payment must be received with application to confirm booth.**

**REGISTRATION To pay by credit card, contact Evelyn Bloomhart (evelyn@oregon‐crna.or | 503.874.1105)**

**LOCATION**



**MARRIOTTT  Portland  Downtown  Waterfront**

1401  SW  Naito  Parkway,  Portland,  Oregon  97201

p:   (503)  226-­‐7600    | <http://www.marriott.com/hotels/travel/pdx>

portland-­‐marriott-­‐downtown-­‐waterfront/

**EXHIBIT  HOURS**

**Friday, October 7**

**10:00–13:00   Exhibitor Set  Up**

**12:00–13:00   Registration |  Visit  with  Exhibitors**

**13:00–13:00   Break |  Visit  with  Exhibitors**

**16:15–17:30   Welcome Reception  with  Exhibitors**

**Saturday, October 8**

**07:00–08:00   Registration |  Breakfast  |  Visit  with  Exhibitors**

**10:00–10:30   Break |  Visit  with  Exhibitors**

**12:30–13:30   Lunch |  Visit  with  Exhibitors**

**15:30–‐16:00   Break |  Visit  with  Exhibitors**

**16:00-–‐17:00   Exhibitor Tear  Down**

**CHARACTER**

Oregon  Association  of  Nurse  Anesthetists  (ORANA)  reserves  the  right  to  decline  or  prohibit  any  exhibit  or  part  of  exhibit  booth  activity  which  in  its  opinion

is  unsuitable.

**CARE  OF  BUILDING  AGREEMENT**

Exhibitors  or  their  agents  shall  not  injure  or  deface  the  walls,  floors,  carpeting  or  ceilings  of  the  building  or  tables  provided.    When  any  damages  appear,

the  exhibitor  is  liable  to  the  hotel  for  these  damages.

**REMOVAL  OF  EXHIBITS**

Dismantling  of  exhibitor’s  materials  from  booths  should  begin  by  the  close  of  the  meeting.    The  work  and  cost  of  moving  exhibit  materials  from  the  booths

will  be  borne  by  the  exhibitor.    Shipping  arrangements  must  be  made  in  advance,  directly  with  the  hotel.

**CANCELATION  OF  EXHIBIT  SPACE**

I  understand  that  cancelation  of  any  exhibit  space  30  days  before  the  meeting  date  will  result  in  a  cancelation  penalty  of  50%,  to  be  retained  by  ORANA  for

administrative  costs.    Two  weeks  prior  to  the  meeting  there  will  be  absolutely  no  refunds.

**LIABILITY**

ORANA  and  the  hotel  will  not  be  responsible  for  the  safety  of  exhibits  from  theft,  fire,  damage  or  other  causes.    The  exhibitor  hereby  assumes

responsibility  for  injury  or  damages  to  persons  or  property  from  any  event  originating  from  or  occurring  within  the  exhibit  space  assigned  to  the  exhibitor.